



SAINT PAUL'S CATHOLIC SCHOOL

Part of Most Holy Trinity Parish

54 EASTERN AVE

BARTON, VT 05822

(802) 525-6578

The Saint Paul's Catholic School pastor, Fr. Curtis Miller, and school administration are committed to reopening Saint Paul's Catholic School to provide a quality Catholic education to our school families. The health and safety of our students, faculty and parents is a very high priority. We will work tirelessly to keep our environment safe for all.

The following measures will be put in place for our school's reopening plan:

Prior to Reopening

- All classrooms will be set up to support social distancing
- The school, office and cafeteria will be cleaned and sanitized
- New signs will be placed around the school to increase awareness about wearing masks, cleaning hands, traffic patterns, hand sanitizer stations and physical distancing requirements
- Staff hygiene training. Staff will be expected to teach and reteach student hygiene daily
- Back to School Open House has been cancelled. We will have the school open for school supplies drop-off by appointment.
- All teachers will have a "Meet the Teacher Google Meet"

Saint Paul's is planning In-School learning.

- We consider each class a cohort that does not mix with another class during the academic day.
- All plans revolve around keeping the classes separated on the playground, in the cafeteria, in the hallways and fundamentally across the entire building. The design is established in an effort to isolate an illness to a class cohort if possible.
- If an illness occurs in one classroom the administration will handle the illness as a cohort level issue and not an entire school issue.
- If there are numerous illness issues across the school at the same time the administration will handle it as a school wide issue.
- The intent is to prevent entire school closure.

General School Cleaning

- Numerous additional layers of cleaning have been established to include more cleaning opportunities, setting expectations of teachers and students, accomplishing more frequent cleaning of student touch points each day to include bathrooms
- Teachers will be required to clean throughout the day and the end of day to keep their classrooms safe for students and staff
- Students will be expected to support a safe clean environment
- Middle School classrooms will be cleaned by the teachers between classes. Students will also wipe down their spaces
- Playground Equipment will be cleaned with a sprayed on disinfectant between class cohorts using the equipment
- Disinfecting agents will be provided by the school

Entering / Exiting School Building

- If a student exhibits any symptoms of illness, the parents are required to keep the student home.
- All students and staff will have temperatures checked before entering the school building. If they have 100.4 temperature or higher they will not be permitted to enter the building
- No parents will be allowed in the school building to drop off their children. All PreK – 8 students will need to use the car line
- After School Care will be divided into small cohorts as recommended by the State of Vermont.
- After School Care students will be picked up at the back door
- Everyone entering will use hand sanitizer on the way into the building. A front and back door hand sanitizer station will be established
- All visitors will be greeted at the front door, their temperature taken and will wear a mask if they are an essential visitor
- All non-essential visitors will not be allowed into the building

Lunch/snack

- All students will be required to wash their hands or use hand sanitizer prior to eating their lunch
- All students will now have lunch in their classrooms.
- Students will be required to bring their own lunches and snacks. No hot lunches will be offered to start the year. All students will bring a lunch box. All food scraps, garbage and leftovers will be repacked in their lunch box and brought home.
- Outdoor lunch will be encouraged for our Middle School students. There are two picnic tables available.

Recess

- Recess times will be like previous years. The difference is that each class cohort will have to stay in a particular outdoor space. We have defined 3 distinct areas. The cohorts will not mix on the playground.
- Each grade level will have their basket of outdoor equipment and will be required to clean after each use. They will not share their equipment with another class and will store this equipment in their classroom.

Classrooms

- Each classroom will be set to establish good distancing
- Facial coverings will be required whenever people are in the building with others in a room. Protective masks and shields will be approved by the Principal. Students will have two (2) masks in a plastic bag in the front pocket of their backpack to access daily. Once a mask has been worn, it must be washed. Students are encouraged to find a mask they love and are proud of. Parents are responsible for making sure the masks fit properly, so to limit the teachers touching their masks to make adjustments. It should cover their nose and chin.
- Teachers will be expected to wear masks.
- K-5 – Individual crates or seat sacks will be used to store the student's textbooks, workbooks, and folders right next to their desks so the books will not be mixed on the shelves
- No supplies will be shared. Each student will have his or her own desk storage container, science supplies etc.
- Middle School students will be assigned a crate to decrease the daily time at their locker in their assigned room.
- Primary students will have their own pencil box with school supplies, so they will not be shared. Each student will have a basket/box on their table with their own items to include crayons, glue, student educational manipulatives etc.
- Preschool Centers will be sanitized before another group is allowed in the center
- A Middle School Block Schedule is being considered to minimize movement each day and to minimize teacher cleaning time to not lose instruction time
- Hand Sanitizer will be required on the way into the classroom and on the way out of the classroom
- Porous items will be assigned per student and not shared, such as floor pillows and sleeping mats.
- Stuffed animals, dress up clothes and other shared porous items must be packed up and put away.

Visitors

- No visitors will be allowed into the hallway, classrooms or lunchroom. Visitors will be allowed into the reception area with a mask on to take care of official business
- No parent or grandparent volunteers will be utilized in the school building while students are present. This will be reevaluated as local conditions change

School Mass

- Masses will be simplified.
- Students will sit 2 per pew and be separated at each end.
- If students cannot maintain 6 ft, they may sit in their cohort groupings with their teacher, every other pew.
- All other mass protocols set forth by the Bishop will be in effect.

Community Events

- All community events (Barton Fair Parking Fundraiser, Open House, and the Christmas Concert and others) have been cancelled for Fall Semester and will be reevaluated in December for the Spring Semester
- Parent Teacher Conferences will be held virtually, by Meets or by phone in November

Sickness – student, family, staff

- Each illness or situation of illness will be evaluated on a case-by-case basis and handled with privacy by the administration. The Saint Paul's Catholic School administration will follow the United in Faith, Returning with C.A.R.E. Guidelines for in person Instruction approved by Bishop Coyne July 15, 2020 which covers the requirements for quarantine and returning to school. (See the Statement of Understanding, Consent Form and Liability Waiver for Students – separate document attached) All families will be required to sign the waiver prior to the first day of school. No student will be allowed to enter the school building without a waiver signed.
- The student sick day policy will be waived on a case by case basis for the 2020-21 Academic Year
- If a student or staff member has been identified as a confirmed case, then all healthy students will be removed from that space, the area the person was in will be shut down for 24 hours, and then cleaned for disinfection. The infected person will need to be quarantined and return after cleared.

After School Activities

- All After School Activities, clubs and sports, will be cancelled to start the year and reevaluated on a case by case basis throughout the year
- After School Care will continue, if feasible, keeping the students in small groups

Field Trips

- There will be no student field trips during the fall semester
- Field trips will be reevaluated in December for spring semester

Water Fountains

- The touch free portion of our water fountains will remain open to the students and staff. The drinking fountain will be closed to all students and staff. Students will continue to bring their own water bottles to fill during day

Physical Education (PE)

- PE will be held outside as weather conditions permit
- Teachers will bring students to meet Ms. Ann outside and gather them at the door at the end of their class.
- Students will wear their facial coverings until they get outside, remove them for PE and replace them upon entering the building.

Computer Lab

- Care will be taken to assign 1:1 device, when feasible.
- Computer Lab will be sanitized after each class, if equipment must be shared. Special attention will be placed on the commonly touched items such as headphones and keyboards.
- Students will use hand sanitizer before and after each class using their device

School Closure

- If the school is required to close (LEVEL TIER 3), K-8 students will continue with "At Home Learning" using Google Classroom and our Preschool students will be provided daily activities via email. School will resume for In-School Learning once it has been determined to be safe.

We look forward to getting back to the school setting as "normal" as we are safely able. The staff at Saint Paul's Catholic School appreciates your continued trust in playing a part in educating your children. Your continued patience is also a blessing for us as we work through this larger plan and adjustments as situations dictate. You have our commitment to do everything possible to keep your children safe as well as educate your children in a classroom setting.

Work, Study, Pray, Play

Saint Paul's Catholic School

Task Force:

Administrators:

Pastor: Father Curtis Miller

School Principal: Joanne Beloin

Superintendent of Schools: Jeanne Gearon

Staff:

Maxine Carbonneau, After School Care

Susan Guilmette, Teacher

Ann Howland, Teacher and Parent

Iren LeBlanc, Payroll/Accounting Manager and Parish Administrator Assistant

Stacey Lemire, Teacher

Meghan Perron, Teacher

Carmen Tarbox, Teacher

Frank Trebilcock, Teacher

Kristina Trevits, Teacher

Jennifer Wilson, Teacher

Families:

Kim Allam, RDH

Sam Fortin

Heidi Hawkins

Robert Hawkins, MD

Charlene Letourneau

Angela Locke-McAllister

Dee Lussier

Kakki and Andrew Stenger, School Board

Hal Reinauer, School Board

April Roberts

Community Members:

Frank Daigneault

Approved by Pastor Curtis Miller

July 27, 2020

Resources

(Taken from [Health Guidance for Childcare pages 19-20](#))

General questions about COVID-19? **Dial 2-1-1**

[Vermont Department of Health COVID-19 site](#)

- [Schools and Childcare Programs page](#)
- [What Parents Can Expect from Child Care and School Age Camps and Care - also in \[Arabic\]\(#\) | \[Burmese\]\(#\) | \[French\]\(#\) | \[Kirundi\]\(#\) | \[Nepali\]\(#\) | \[Somali\]\(#\) | \[Spanish\]\(#\)](#)
- [Multisystem Inflammatory Syndrome in Children and COVID-19](#)
- [Resources](#) (Resources for Families with Children, Posters and Infographics, Food Resources)
- [Child Safety Fact Sheet](#)
- [Coping with Family Stress During COVID-19](#)
- [Pop-up testing dates & locations](#)

[Vermont Agency for Commerce and Community Development](#)

[Help Me Grow Vermont](#)

[Building Bright Futures COVID-19 Response](#)

[Vermont Afterschool COVID-19](#)

[CDC Interim Guidance for Administrators of US K-12 Schools and Childcare Programs](#)

[CDC Supplemental Guidance for Childcare Programs That Remain Open](#)

[Let's Grow Kids: Coronavirus Resources](#)

[Vermont Health Connect](#)

[Vermont Federation of Families for Children's Mental Health COVID-19 Resources](#)

[Childcare Aware Coronavirus Resources](#)

[Parent and Caretaker guide for helping families cope with COVID 19](#)

[Just For Kids: A Comic Exploring The New Coronavirus](#)

[Talking to Children About COVID-19 \(Coronavirus\) - A Parent Resource \(\[English Resource\]\(#\)\)](#)

[Talking to Children About COVID-19 \(Coronavirus\) - A Parent Resource \(\[Spanish Resource\]\(#\)\)](#)

Resources for Social Emotional Health

- [Agency of Education PreK Learning from Home](#)
 - [For families](#)
 - [For early educators](#)
 - [Building Bright Futures social/emotional supports](#)
- [PBS Parents](#)
 - [How to Cope with Back-to-School Anxiety](#)
- [NCPMI Resource Page](#)
- [Greetings Board During Physical Distancing](#)
- [Helping your Child During the Pandemic](#)
- [Barton Research Lab Resources for Caregivers](#)
(Vanderbilt University)
 - [Sesame Street in Communities](#)
 - [Feeling Separation Anxiety](#)

Summer 2020 : [Health and Safety Guidelines for Reopening Schools](#)

Released July 27, 2020

Here is the link to the post on the diocesan website regarding our guidelines for in-person instruction:

[United in Faith Returning with CARE](#)



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Acknowledgement and Affirmation of COVID-19 Protocols

For SAINT PAUL'S CATHOLIC SCHOOL

By execution of this Acknowledgement, I affirm that I have read the protocols set out below and agree to abide by them for myself and for my child/children who attend **SAINT PAUL'S CATHOLIC SCHOOL**. I understand that these protocols are in place as reasonable measures to help reduce the spread of COVID-19 among students, staff, and families of **SAINT PAUL'S CATHOLIC SCHOOL**.

A. I agree that my child will be permitted to attend school each day in person only if the answer to all of the questions below is "No." If the answer to any of the following questions on any given school day is "Yes," my child is not permitted to attend school.

1. Has the child had a fever as defined by school policy during the past 24 hours?
2. Has the child had a new or unexpected cough during the past 7 days?
3. Has the child exhibited any of the symptoms published by the Vermont Department of Health (VDH) as consistent with a COVID-19 diagnosis? (List of COVID-19 symptoms can be found here: <https://www.healthvermont.gov/response/coronavirus-covid-19>)
4. Has the child been around anyone exhibiting these symptoms within the past 14 days?
5. Is the child living with anyone who has exhibited symptoms of COVID-19 or is currently under quarantine for exposure to COVID-19? (Note: if that person in the child's household who is exhibiting symptoms of COVID-19 or has been exposed to COVID-19 has been consistently self-quarantining within the household pursuant to the guidelines of the VDH, the child may remain eligible for attendance at school. If this situation arises, the families should consult the Principal for a final determination of the student's eligibility. The guidelines for self-quarantine can be found here: https://www.healthvermont.gov/sites/default/files/documents/pdf/COVID-19-chart-observation-isolation-quarantine_final.pdf)

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6. Has the child or anyone in the child's household travelled to or returned from any geographic location known to have a high level of COVID-19 cases? (Note: if that person in the child's household who has travelled to or returned from any geographic location known to have a high level of COVID-19 cases has been consistently self-quarantining within the household pursuant to the guidelines of the VDH, the child may remain eligible for attendance at school. If this situation arises, the families should consult the Principal for a final determination of the student's eligibility. The guidelines for self-quarantine can be found here:
https://www.healthvermont.gov/sites/default/files/documents/pdf/COVID-19-chart-observation-isolation-quarantine_final.pdf)

B. I understand and affirm that if my child develops symptoms or suspected symptoms of COVID-19 while at school, I will be contacted by school staff and I will make immediate preparations to have my child picked up from school. I further understand and affirm that the school and school staff have discretion to determine whether a student is ill or potentially contagious and whether it is in the best interests of the student, student body, teachers, and school staff to mandate that a student be picked up from school at the time of that determination and not return to school until the student has been cleared by a medical doctor.

C. I further understand and affirm that in the event my child contracts COVID-19 or is exposed to someone with COVID-19, my child will need to be quarantined as directed by the Centers for Disease Control and Prevention (CDC).

D. I also understand and affirm that the protocols for in-person attendance at **SAINT PAUL'S CATHOLIC SCHOOL** may change during the school year in response to advice and/or regulations put in place by the CDC, the Vermont Department of Health , or the Diocese of Burlington.

Parent Signature

Date

*Saint Paul's Catholic School instills Christian values in its students
and a desire to make a positive difference in the world.*



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Statement of Understanding and Release of Liability regarding COVID-19

To resume regular school operations in the midst of the COVID-19 pandemic, the Diocese of Burlington and **SAINT PAUL'S CATHOLIC SCHOOL** have adopted reasonable preventive health measures and standards of behavior to enhance school safety. Everyone will be required to observe the protocols. Unfortunately, despite our best efforts, safety protocols cannot ensure that infection will never occur. School attendance and/or participation in school activities may increase your risk and/or your child(ren)'s risk of contracting COVID-19. If you choose to have your child(ren) attend school, your child and/or other family members may be exposed to and/or be at increased risk of contracting or spreading COVID-19.

ASSUMPTION OF RISK: I/we have read and understood the above warning concerning COVID-19. I/we hereby choose to accept the risk of contracting COVID-19 for myself/ourselves, my/our child/children, and/or other family members for my/our child/children,

(Name of Minor Child)

(Name of Minor Child)

to attend school and related activities. By signing this agreement, I/we acknowledge the contagious nature of COVID-19 and that my/our child(ren) and I/we may be exposed to or infected by COVID-19 by attending and/or being present at school, and/or by participating in school activities.

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WAIVER OF LAWSUIT/LIABILITY: I hereby forever release and waive my right to bring suit against the Diocese of Burlington and **SAINT PAUL'S CATHOLIC SCHOOL** and their officers, directors, agents, representatives, employees, parishes, priests, heirs, executors, administrators, parish trusts, trustees, or other representatives in connection with exposure, infection, and/or spread of COVID-19. I understand that this waiver means I give up my right to sue for personal injuries, disease, death or property losses, or any other loss related to COVID-19.

I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS RELEASE, AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE MY RIGHTS CONCERNING LIABILITY AS DESCRIBED ABOVE.

I am the parent or legal guardian of the minor(s) named above. I have the legal right to consent to and, by signing below, I hereby do consent to the terms and conditions of this Release.

(Parent/Guardian Name – Printed) (Parent/Guardian Signature) (Date)